



Republic of the Philippines
CITY COUNCIL
Quezon City
15th City Council

PR2002-362

57th Regular Session

RESOLUTION NO. SP-1999S-2003

A RESOLUTION URGING ALL DEPARTMENTS AND OFFICES OF THE QUEZON CITY GOVERNMENT TO IMPLEMENT RULE VI, SECTION 5 OF THE IMPLEMENTING RULES AND REGULATIONS OF REPUBLIC ACT NO. 6713, OTHERWISE KNOWN AS "THE CODE OF CONDUCT AND ETHICAL STANDARD FOR PUBLIC OFFICIALS AND EMPLOYEES."

Introduced by Councilors RESTITUTO B. MALAÑGEN, ELIZABETH A. DELARMENTE, ANTONIO E. INTON, JR, ERIC Z. MEDINA, VOLTAIRE GODOFREDO I. LIBAN III, RAMON P. MEDALLA, MARY ANN L. SUSANO, DANTE M. DE GUZMAN, JORGE L. BANAL and ROMMEL R. ABESAMIS.

Co-Introduced by Councilors Vincent P. Crisolago, Bernadette Herrera-Dy, Julian M.L. Coseteng, Jesus Manuel C. Suntay, and Janet M. Malaya.

WHEREAS, there have been complaints of delay in the processing of papers in government offices due to absence of the head or chief of the office;

WHEREAS, situation such as the afore-mentioned should be remedied considering that a delay in a particular government action may have some serious consequences;

WHEREAS, Rule VI, Section 5 of the Rules implementing RA 6713, already provides the authorized signatories in the absence of the head of office.

NOW, THEREFORE,

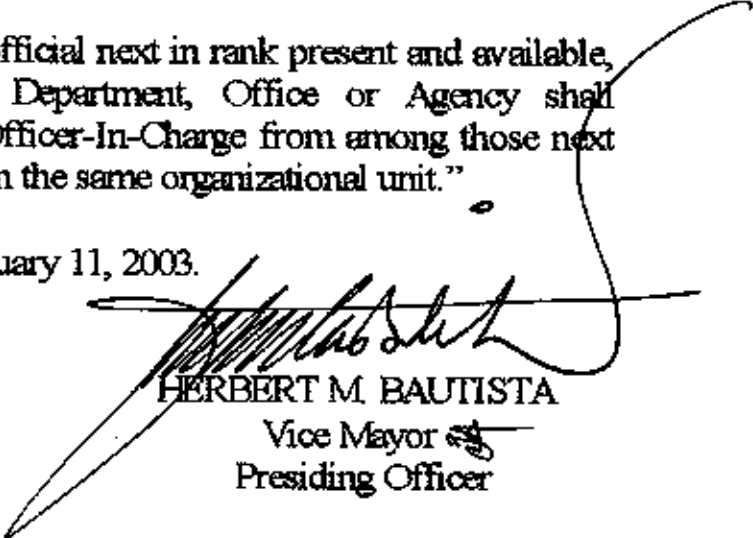
BE IT RESOLVED BY THE CITY COUNCIL OF QUEZON CITY IN SESSION ASSEMBLED, to urge, as it does hereby urge, all departments and offices of the Quezon City government, to implement Rule VI, Section 5 of the Implementing Rules and Regulations of Republic Act No. 6713, otherwise known as "the Code of Conduct and Ethical Standard for Public Officials and Employees," which states that:

"Section 5. Except as otherwise provided by law or regulation, and as far as practicable, any written action or decision must contain not more than three (3) initials or signatures. In the absence of the duly authorized signatory, the official next-in-rank or officer-in-charge or the person duly authorized shall sign for and in his behalf.

The Head of Department, Offices or Agency shall prescribe through an appropriate office order, the rules on the proper authority to sign in the absence of the regular signatory, as follows:

1. If there is only one (1) official next in rank, he shall automatically be the signatory;
2. If there are two (2) or more officials next in rank, the appropriate office order shall prescribe the order of priority among the officials next-in-rank within the same organizational unit;
3. If there is no official next in rank present and available, the Head of Department, Office or Agency shall designate an Officer-In-Charge from among those next lower in rank in the same organizational unit."

ADOPTED: February 11, 2003.


HERBERT M. BAUTISTA
Vice Mayor
Presiding Officer

ATTESTED:


EUGENIO V. JURILLA
City Council Secretary

CERTIFICATION

This is to certify that this Resolution which was APPROVED on Second Reading on February 11, 2003, was CONFIRMED by the City Council on March 4, 2003.


EUGENIO V. JURILLA
City Council Secretary